



Bouchard Insurance

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[www.bouchardinsurance.com](http://www.bouchardinsurance.com)

# 2008 Seminar Schedule

## Register Now! Attend our upcoming seminars.

**LIMITED SEATING.** Please RSVP per instructions below. Attend one or all seminars.  
For more information on **SCHEDULE & TOPICS** for individual seminars, go to our web site.

**\*\*Location for the TAMPA 7/25/08 & 7/26/07 Contractor Continuing Education Seminar will be posted to our web site at a later date**

## Who should attend?

Safety Managers, Plant Managers, Supervisors, Safety Committee Members,  
Human Resources Specialists, Workers' Compensation Administrators, CEOs, CFOs

## 3 Ways to register

Register online: [www.bouchardinsurance.com](http://www.bouchardinsurance.com) > Click Information > Events

E-mail: [events@bouchardinsurance.com](mailto:events@bouchardinsurance.com)

Phone: Barb Dean: 727.451.3105 - Toll Free: 800.966.6481, Ext 3105

**For questions regarding your RSVP, please email: [barbdean@bouchardinsurance.com](mailto:barbdean@bouchardinsurance.com)**

To determine if Continuing Education Credits are available for the seminars you're attending, go to [www.bouchardinsurance.com/events](http://www.bouchardinsurance.com/events)

**Clearwater** 727.447.6481  
101 Starcrest Drive, Clearwater, FL 33765  
RSVP Phone: 727.451.3105

**Kissimmee** 407.847.2841  
Kissimmee Civic Center  
201 Dakin Avenue, Kissimmee, FL 34741  
Civic Center Phone: 407.935.1412

**Sarasota** 941.922.0245  
Holiday Inn - Lakewood Ranch  
6321 Lake Osprey Drive, Sarasota, FL 34202  
Hotel Phone: 941.782.4400

**Fort Myers** 239.489.3232  
Hilton Garden Inn  
12600 University Drive, Ft Myers, FL 33907  
Hotel Phone: 239.790.3500

**For directions and map to each location, go to [www.bouchardinsurance.com/events](http://www.bouchardinsurance.com/events).**



S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## January

# 2008

## Seminar Schedule



S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

## February

### Drug-Free Workplace & Safety Program Credits

AM Session: 10:00 to Noon  
PM Session: 1:00 to 3:00

The components and implementation of a Drug Free Workplace (5% credit) and Safety Program (2% credit) will be discussed. FCCAP credit information is also included.

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## March

**Kissimmee** Tuesday 2/19  
**Clearwater** Wednesday 2/20  
**Sarasota** Thursday 2/21  
**Ft Myers** Tuesday 2/26

**Speakers:** Barb Cooksey - 2/19, 2/20 & 2/21  
Jim Raley - 2/20, 2/21 & 2/26

S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30			

## April

### Wage & Hour/FLSA Overview

AM Session: 10:00 to Noon  
PM Session: 1:00 to 3:00

This presentation will discuss key components of Wage & Hour, FMLA, and the Fair Labor Standards Act. Participants will be provided with helpful insights into identifying exempt versus non-exempt positions, which is a frequent wage & hour violation in the workplace today.

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18	19	20	21	22	23	24
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## May

**Kissimmee** Tuesday 4/15  
**Clearwater** Wednesday 4/16  
**Sarasota** Thursday 4/17  
**Ft Myers** Tuesday 4/22

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## June

**Speaker:** Dan Posada, SPHR, HR Consultant

S	M	T	W	T	F	S
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27	28	29	30	31		

## July

### Contractor Continuing Education

14-Hour Class - \$199

2-Day Seminar - Tampa  
7:30 am - 4:30 each day  
FEE: \$199 / 30-Seat Limit

Have you completed the CE Requirements for your contractor's license renewal? If not, this class is needed to satisfy the NEW 14-Hour FL Dept. of Business & Professional Regulations; Construction Industry Licensing Board.

**\*\*Tampa Location**  
Friday July 25 & Saturday July 26, 2008

S	M	T	W	T	F	S
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## August

### Employment Practices

AM Session: 10:00 to Noon  
PM Session: 1:00 to 3:00

**Speaker:** Barb Cooksey and Jim Raley, LC  
Coordinators

S	M	T	W	T	F	S
7	8	9	10	11	12	13
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## September

This presentation will focus on the topics of harassment and discrimination in the workplace. It will provide practical insight into implementing best practices for prevention and training. Policy development will also be discussed, as well as discussions relating to documentation and the value of building your case and protecting your employer.

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
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## October

**Kissimmee** Tuesday 8/19  
**Clearwater** Wednesday 8/20  
**Sarasota** Thursday 8/21  
**Ft Myers** Tuesday 8/26

**Speaker:** Dan Posada, SPHR, HR Consultant

S	M	T	W	T	F	S
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
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## November

### OSHA Recordkeeping

How to Avoid OSHA Citations for the "Big 4"

AM Session: 10:00 to Noon  
PM Session: 1:00 to 3:00

AM Session: Compliance with OSHA Recordkeeping regulations. PM Session: Controls for the "top 4" OSHA injury types and Hazards Communications

S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## December

**Clearwater** Tuesday 11/11  
**Sarasota** Wednesday 11/12  
**Ft Myers** Thursday 11/13  
**Kissimmee** Tuesday 11/18

**Speakers:** Jim Raley & Barb Cooksey - 11/11 & 11/12  
Jim Raley 11/13 - Barb Cooksey 11/18

For More Details go to  
[www.bouchardinsurance.com/events](http://www.bouchardinsurance.com/events)