



Bouchard Insurance

2010 Seminar Schedule

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Register Now!

Limited Seating Available. Agency Sponsored.

Check availability for Continuing Education Credits on our website.

Who should attend?

Safety Managers, Plant Managers, Supervisors, Safety Committee Members, Human

Resources Specialists, Workers' Compensation Administrators, CEO's, & CFO's

How to register.

Register online: www.bouchardinsurance.com go to Seminars

E-mail: events@bouchardinsurance.com

Contact: Barb Dean

By Phone: 727.451.3105 • 800.966.6481 ext. 3105

By Email: barbdean@bouchardinsurance.com

Seminar Locations

Clearwater

101 Starcrest Drive,
Clearwater, FL 33765

Kissimmee

222 Church Street,
Kissimmee, FL 34741

Sarasota

Holiday Inn -
Lakewood Ranch
6231 Lake Osprey Drive,
Sarasota, FL 34240

Fort Myers

Hilton Garden Inn
12600 University Drive,
Ft. Myers, FL 33907

You will find directions and
maps to each location
on our website.

2010 Seminar Schedule

March Employment Compliance Overview/ Performance Management

An overview of the latest employment compliance legislation addressing areas like GINA & FMLA as well as other related topics which will affect the workplace in 2010 and beyond. Afternoon session will focus on best practices addressing performance management & the evaluation process for employers.

May Disaster Planning & Business Continuity

A workplace emergency is an unforeseen situation that threatens your employees, customers, or the public; disrupts or shuts down your operations; or causes physical or environmental damage. The best way to respond to an emergency is to prepare before it happens. Bring a copy of your disaster plan and find out if it will allow you to adequately recover from a disaster. re s and how to determine

August Introduction to Business Environmental & Pollution Exposures

Does your company generate or manage wastes considered hazardous under Florida rules and statutes? How do you know? Did you know that spent fluorescent light bulbs are considered hazardous waste? This presentation provides an overview of key rules, regulations, and methods you can use to reduce your exposure to non-compliance.

September Effective HR Practices - Coaching & Counseling for Results

Focus will be on best practices and effective management of several aspects of HR management. Topics discussed will include recordkeeping, documentation, and other related areas. The afternoon session will address workplace communication including engaging employees with positive coaching and counseling to achieve results.

November Introduction to Ergonomics and Accident Investigation

What are the key elements you should have in place regarding your policy and procedures pertaining to workers' compensation? This seminar will cover key facts about: reporting of workers' compensation claims in a timely manner, the importance of a return to work program, and how a lost time claim negatively impacts your premium.

Month	S	M	T	W	T	F	S
January	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30
February	S 7 14 21 28	M 1 8 15 22	T 2 9 16 23	W 3 10 17 24	T 4 11 18 25	F 5 12 19 26	S 6 13 20 27
March	S 7 14 21 28	M 1 8 15 22 29	T 2 9 16 23 30	W 3 10 17 24 31	T 4 11 18 25	F 5 12 19 26	S 6 13 20 27
April	S 4 11 18 25	M 5 12 19 26	T 6 13 20 27	W 7 14 21 28	T 1 8 15 22 29	F 2 9 16 23 30	S 3 10 17 24
May	S 2 9 16 23 30	M 3 10 17 24 31	T 4 11 18 25	W 5 12 19 26	T 6 13 20 27	F 7 14 21 28	S 1 8 15 22 29
June	S 6 13 20 27	M 7 14 21 28	T 1 8 15 22 29	W 2 9 16 23 30	T 3 10 17 24	F 4 11 18 25	S 5 12 19 26
July	S 4 11 18 25	M 5 12 19 26	T 6 13 20 27	W 7 14 21 28	T 1 8 15 22 29	F 2 9 16 23 30	S 3 10 17 24 31
August	S 1 8 15 22 29	M 2 9 16 23 30	T 3 10 17 24 31	W 4 11 18 25	T 5 12 19 26	F 6 13 20 27	S 7 14 21 28
September	S 5 12 19 26	M 6 13 20 27	T 7 14 21 28	W 1 8 15 22 29	T 2 9 16 23 30	F 3 10 17 24	S 4 11 18 25
October	S 3 10 17 24 31	M 4 11 18 25	T 5 12 19 26	W 6 13 20 27	T 7 14 21 28	F 1 8 15 22 29	S 2 9 16 23 30
November	S 7 14 21 28	M 1 8 15 22 29	T 2 9 16 23 30	W 3 10 17 24	T 4 11 18 25	F 5 12 19 26	S 6 13 20 27
December	S 5 12 19 26	M 6 13 20 27	T 7 14 21 28	W 1 8 15 22 29	T 2 9 16 23 30	F 3 10 17 24 31	S 4 11 18 25